

Details	
Group	Balliol College
Site	Balliol College
Title	Covid 19 - 1
Assessed By	Bertrand Fauchoux

Task	Completed date of assessment
COVID-19 Risk assessment 2 - Physical distancing	17-09-2020

COVID-19 Risk assessment 2 - Physical distancing
Hazards?
Infection spread by staff with symptoms of COVID-19
Infection spread by customers with COVID-19
Infection spread from surfaces and equipment infected with COVID-19
Who might be harmed and how?
Maintenance staff
Visitors
Casual staff
Staff
Delivery staff
Customers
Suppliers
Contractors servicing/repairing lifting equipment
Consultants
Chefs
Controls in place
Floor markings will be positioned inside the premises to facilitate compliance with current physical distancing advice, particularly in the most crowded areas, such as serving counters and tills.
Tables and chairs will be set out to provide the current recommended gap between seated customers/groups inside and outside of the premises.
The occupancy level of the business is to be reviewed to allow for adequate physical distancing to be achieved and determined and a record of this number kept.
Signage is to be placed at the entrance door to advise customers of physical distancing rules within the premises
Where there is more than one point of access, doors will be designated for entry and exit. Consideration will be given to the safety of access and egress routes (e.g. Hall access)
The layout of the floor will be adjusted and the number of tables and chairs within the premises reduced to allow for appropriate physical distancing to be achieved.
Signage shall be placed throughout the premises to remind Students, Fellows and staff of the need to maintain a physical gap to current recommended distances between social groups
Where physical distancing cannot easily be achieved then mitigating controls will be set in place to reduce the risk of face to face seating of different social groups e.g. tables layout, screens etc.

Additional controls required	Action by whom	Action by when	Completion date - comments
Completed date of assessment:	17-09-2020		
Review date	Person completing review	Reason (e.g. annual review, following accident, changes)	

Task: COVID-19 Risk assessment 2 - Physical distancing

Trained employees	Training date	Signature
Names available on request	22-09-2020	
	22-09-2020	

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	22-09-2020	
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