BALLIOL COLLEGE
UNIVERSITY OF OXFORD

DAN NORMAN EARLY CAREER RESEARCH FELLOWSHIP IN (BIO)MEDICAL SCIENCES SPECIALIZING IN ADDICTION RESEARCH

Further Particulars

Job title	Dan Norman Early Career Research Fellowship in (Bio)medical Sciences
Location	Balliol College, Oxford, OX1 3BJ
Salary	Non-stipendiary with benefits (including housing allowance of £8,350 p.a. or single college accommodation subject to availability and benefit-in-kind charge; research allowance of £955 p.a.) Standard hourly tutorial rates (currently £30.35 p.h.)
Contract type	Fixed term for three years
Main duties & responsibilities	Independent academic research in an eligible discipline Limited amount of undergraduate teaching
Skills & experience required	Research experience in an eligible discipline (experimental psychology; General Practice; neuroscience; pharmacology; physiology, anatomy and genetics; and psychiatry)

The Dan Norman Early Career Research Fellowship in (Bio)medical Sciences specializing in addiction research is available for a fixed term of three years from 1 October 2024. This non-stipendiary position comes with a package of College benefits, and a requirement to do a small amount of paid teaching to Balliol undergraduates.

The Dan Norman Fund was established by an Old Member of Balliol and his family in memory of his son. The Fund supports Early Career Fellowships and Doctoral Scholarships with the purpose of advancing research into addiction across the biomedical, clinical, health and life sciences.

The College proposes to elect an outstanding early career scientist who is undertaking funded research into addiction in one or more of the following disciplines: experimental psychology; General Practice; neuroscience; pharmacology; physiology, anatomy and genetics; and psychiatry.

Applicants should be able to demonstrate that they will have funding in place, as well as a position in the University of Oxford or other local research institution, for the duration of the Fellowship. Candidates should not normally have completed a PhD or equivalent earlier than 1 January 2018 (with the exception of career breaks, e.g. for parental leave), and the College especially encourages applications from those who have not yet had a comparable college-linked position. No applicant who has been appointed to a permanent academic post in an institution of higher education at any time in their career will be eligible.

The Fellowship is a non-governing body position, that is, the post-holder will not be a Trustee of the College. No offer of appointment is confirmed until the recommendation of the appointment committee has been approved by the Governing Body of the College.

The main duty of the Fellow will be to undertake research. A limited amount of paid undergraduate teaching, and teaching-related work, is required. Participation in the academic, cultural and social life of the College is warmly encouraged.

Main duties and responsibilities

Independent research in any of the specified disciplines, with a focus on addiction.

Preparation and submission of an annual research report to Balliol College Meeting.

2 hours' paid teaching to Balliol undergraduates per week in full term (the distribution of which may vary across the three 8-week terms of the academic year).

Participation in the academic, cultural and social life of the College.

Skills and experience

A doctorate in a relevant discipline (either already, or close to being, obtained).

A high level of academic achievement, appropriate to the stage of the candidate's career, with evidence of, and potential for, producing distinguished research in the field of expertise.

Selection Criteria

Possession of an exciting and viable plan for future research in one or more of the eligible disciplines.

Capacity for unique research impact, and for leadership in one or more of the eligible disciplines.

Excellent interpersonal skills necessary for undertaking tutorial teaching and the pastoral care of students.

Awareness of, and willingness to contribute to, the collegiate community.

Benefits

- A housing allowance of £8,350 p.a. (currently) or single College accommodation (rent-free, subject to availability and to a benefit-in-kind charge, the level of which depends on the accommodation occupied).
- An academic support allowance, currently £955 p.a., pro-rated for part-years, for expenses connected with research.
- Membership of the Senior Common Room (for which a small termly charge is made).
- Free meals when the College kitchen is open (noting that drinks and formal dessert, if taken, are charged for and that, while most dietary requirements can be accommodated, the College is not able to guarantee this in every case).
- An annual Entertainment Allowance for events involving students of the College.
- Access to bookable teaching rooms in College.
- Access to bookable function rooms in College, as well as facilities such as overnight accommodation for academic visitors.
- Eligibility to apply for place(s) for pre-school children at Balliol Day Nursery (details below).
- Eligibility to apply for maternity, paternity, or shared parental leave from the College, subject to alignment with the policies of the post-holder's employer.
- Discount on purchases at Blackwells Bookshop.
- Interest free loan for purchase of computer equipment.
- Access to postal, printing and photocopying facilities.
- Access to 24/7 borrowing Library and to Special Collections Centre for early printed books and manuscripts.

Equal Opportunities

The policy and practice of Balliol College require that entry into an appointment with the College and progression within it will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary and/or benefits structure. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her sex, marital status, racial group, disability, or sexual orientation. In all cases, ability to perform the job will be the primary consideration.

Where suitably qualified individuals are available, selection committees will contain at least one member of each sex.

Data Privacy

All data supplied by applicants will be used only for the purposes of determining their suitability for the post and any personal data submitted will be processed in accordance with the GDPR and related UK data protection legislation.

Right to Work

Any offer of appointment will be subject to the provision of an original document which indicates the holder's right to work in the UK. All candidates invited for interview will be required to provide this evidence when attending for interview.

Applicants who would need a work visa in order to take up employment in the UK are asked to note that Balliol College will not be capable of sponsoring their application for a visa on the basis of this non-stipendiary Research Fellowship position.

How to Apply

Applications, consisting of a completed application form (appended below), a covering letter setting out how the selection criteria are met, a CV, and a research statement summarizing achievements to date and outlining proposals for the duration of the Fellowship (up to two pages), should be sent by email to the College Office, to arrive not later than **12 noon GMT on Friday 12 April 2024**. Applicants should specify source of funding, employment, and, if relevant, arrangements for laboratory space, for the duration of the Fellowship, and give the names and contact details of two academic referees, taking care to note any restriction as to the timing of the College's potential request(s) for reference(s). Applicants are also asked to complete an Equal Opportunities Monitoring Form (submissions are anonymous and used only to monitor and ensure equality of opportunity for all candidates; it is not part of the selection process and will not be seen by the selection committee).
Short-listed candidates may be required to submit written work. Interviews will be conducted in person and scheduled for late April/early May 2024.

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Early Career Fellowship application form

This form is available to download as a Word document here.

Please complete all sections of this form and submit it, together with a covering letter, CV, and research statement:

Surname: .....

First names: .....

Title: .....

Postal address: .....

Telephone no: .....

E-mail address: .....

University/College attended:
(with dates)

Appointments held (with dates):

Academic referees (please give name, full address, and e-mail address):

1.

2.

3.

How did you hear of this post? .....

Signature: .....

Date: .....

Balliol College and the University of Oxford are Equal Opportunities Employers.

Applications are particularly welcome from women and black and minority ethnic candidates, who are under-represented in academic posts in Oxford.